

Agenda of the meeting:-

1. Taking Over the Chair by the President.
2. Explaining the Purpose of the Meeting
3. Recitation of Previous Meeting's Resolution and adoption.
4. Discussion on the Cultural Programs to be Organised in the College.
5. Discussion on Organizing Cultural Rally in the College.
6. Discussion about the Cooperation among different association of the College.
7. Other (if any)
8. Valedictory Speech by the President and Conclusion of the Meeting.

An executive Meeting was Organised in Hatichong College, IQAC Room, on Friday (16 Nov), at 2 pm by the following members -

Signature of the members -

1. Suit Anwarika
2. Kaleita Borah
3. Bunju Sunam
4. Depankar Borah
5. Md. Saiful Islam
6. Kshirod Chakrabarti
7. Mozibur Rahman
8. De'rika Boruah
9. Abul Basar
10. Sanjib Gogoi
11. [Signature]
12. Ammer Boruah
13. Nakibur Rahman

14. Jai Bani
15. Himat Bani
16. Rup Ram Bora
- 17.
- 18.
- 19.
- 20.
- 21.
- 22.

The Principal of the College Presided over the Meeting, thanking the Members he took over the chair of President.

In the Meeting, the ISAC Coordinator Mr. Nekibur Rahman read out the Previous Meetings resolutions and asked about any changes required after confirming the resolution, the proceedings were passed out for the approval of the President.

In the Meeting Mr. Rahman requested the Honorable Principal to Organise a Cultural Rally in the auspicious Occasion of National Integration Day on the 19th November, with the support of Cultural incharge of the College. He said that it will strengthen the band among the Students and will give a chance to enhance their social behaviour and activity.

Supporting to his Point Mr. Dipankar Bora requested the Cultural incharge to organize various Cultural Competitions

among the students in upcoming days, as it can enhance their overall social behaviour.

In the Meeting Mr. Abdul Bashtar, the Asstt. Coordinator of IQAC talked about the importance of reviewing / monitoring internal growth of the college by the IQAC Members. He requested all the teaching and non-teaching staff to display their activity reports, documentation process, academic plans to the IQAC Members. He also requested the members of IQAC to guide them as much as possible and work collaboratively.

After a fruitful discussion the Meeting unanimously adopted the following resolutions.

Resolution NO 1 :- The Meeting decided to organize a cultural rally in the college on the auspicious occasion of National Integration Day on the 19th November.

Resolution NO 2 - In the Meeting the teaching and non-teaching staff were requested to display their documentation process, academic and administrative activities / reports, to the IQAC Members for better improvement.

Resolution NO 3 - The Meeting requested the IQAC Members to guide the

Academic and administrative staff
as much as possible.

The Meeting ended after the
Valedictory speech of the President
and with the vote of thanks.

Seen & approved

[Signature]
16/01/2019
PRINCIPAL IIC
Hatchong College,
Date

[Signature]

Coordinator
IAC, Hatchong College
Date.....

Hatichong College

Venue: IQAC Room

Date: 16/01/2019 Time: 2 PM

Agenda of the Meeting:

1. Taking over the chair by the President
2. Explaining the purpose of the meeting
3. Recitation of Previous Meetings
Resolution and adoption.
4. Discussion on the Career Counselling
Program in Collaboration with
the respective cell.
5. Discussion on Cooperation between
Student Union (SU) and College
Staff.
6. Discussion on the Construction
of a Canteen in the College Campus.
7. Others (if any)
8. Valedictory Speech by the President
and the conclusion of the Meeting

An executive Meeting was organised in the IQAC Room, Hatichong College in 16th January, Wednesday at 2 PM, by the participation of the following members.

Signature of the members

1. Jit Hazarika
2. Dipankar Borah
3. Mozibur Rahman
4. Md. Saiful Islam
5. Khisod K. Nala
6. Kabira Borah
7. Abul Basheer
8. Dipika Boruah
9. Bubu Sengupta
10. Sanjib Gogoi
11. Nakibun Rahman

12. Animesh Bismah

13. ~~Pranav~~

14. Anshu

15. Anind Banah

16. Rupam Bora

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The Principal of the College Presided over the meeting thanking the members, he took over the chair of President.

In the meeting the IQAC Coordinator Mr. Nekibure Rahman read out the previous meetings resolutions and asked the members whether any changes were required. The resolutions were unanimously accepted in the meeting and the chairman was requested to sign on the proceeding.

The Purpose of the Meeting was placed before the members by Mr. Rahman. Each and every members expressed their opinions on the agenda.

In the Meeting, Mr. Rahman talked about the importance of career-counselling program and how it can help the students to bring personal interest among them, so that they can

Pursue their Careers in a Smooth Way. Then he requested the Principal to Organise Career Counselling Programme in Celebration with the Career Counselling cell for all round benefit of the Students.

In Pursuance of the Student unions Support/Participation in the quality upgradation of the College and their Cooperation with IQAC, Mr. Rahman requested the Principal to Organise meetings, from time to time as far as possible.

Considering the Colleges Student Union as the "Cornerstone" Mr. Mozibur Rahman, the Member of IQAC, suggested all the members to get in touch with them as they install the College's Motto directly among other Students and act as a mediator between the Student and the faculty members.

Then, Mr Rahman placed the Students Proposal in the meeting about the Construction of a Canteen in the College Campus, After pointing out all the issues raised in the meeting, the matters were forwarded for the consideration of other members.

Besides, Mr. Rahman requested all the members to organise Meetings, Workshops, Seminars, Academic

Activities as much as possible in collaboration with the ICAC.

After a fruitful discussion the house has unanimously adopted following resolutions -

Resolution NO 1 - The meeting decided to organise Career Counselling Program in collaboration with the Career Counselling cell in the upcoming days.

Resolution NO 2 - The meeting decided to organise meetings with the union body members from time to time, by keeping in view the role of Students union in the quality upgradation process of the college.

Resolution NO 3 - In the meeting it was decided to appropriately discuss the demand of the students for the construction of the canteen.

The Meeting ended after the valedictory speech of the President and with the vote of thanks.

Seen & Approved

[Signature]
23/09/2019
PRINCIPAL IIC,
Harihong College,
Date

[Signature]


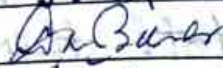
Coordinator
ICAC, Harihong College
Date...

Agenda of the Meeting:-

1. Taking over the chair by the President
2. Explaining the Purpose of the meeting
3. Recitation of the Previous Meeting's resolutions adaptation
4. Discussion on the responsibilities of teaching and non-teaching staff
5. Discussion on the training for the teaching and non-teaching staff
6. Discussion on Organizing Computer Literacy Program
7. Others (if Any)
8. Valedictory speech of the President and ending of the Meeting.

An executive meeting was held at IQAC Room, Hatichong College, on Saturday at 1 PM, with the following dignitaries

Signature of the members -

1. Dr. Jit Hazarika
2. Kabita Borah
3. Bhubu Senema
4. Md. Saiful Islam
5. Mozibur Rahman
6. Abul Bushar
7. Depankar Borah
8. Dipika Boruah
9. Kshirod K. Asti
10. "Samjit goga"
11. 
12. Animesh Borah
13. Nazimur Rahman
14. 
15. Rupam Borah

16. Minimal Amount

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The Principal of the College Cum Chairman of IQAC Presided over the Meeting. Thanking the Members he took over the Chair of the President.

In the Meeting, Mr. Nekibure Rahman the IQAC Coordinator read out Previous Meetings resolutions and asked about any changes required.

In the Meeting the Proposal to Construct a College Canteen in the Campus, which was raised in the Previous Meeting on 16th Jan 2019 after discussions with other members, this Matter has been Put on hold for the time being due to scarcity of large amount required and it has been Promised to be considered in near future.

Then talking about the Role and Responsibility of non-teaching staff Mr. Rahman said that from solving Students issues Keeping records Systematically to Maintaining liaison with other teaching staff they act as a pillar in this institution. He said

that the non-teaching staff should be trained with proper skills to maintain the internal issues of the college smoothly and hence requested the Governing Body through the Principal to organise training for them at least once in a year.

In the meeting Mr. Rahman said that since teachers hold the care values of a college, they must develop some other qualities for efficient classroom teaching and student management, which can be achieved only through proper training. Therefore, he requested the GB through the Principal to look into the matter and arrange trainings or workshops for both teaching and non-teaching staff of the college.

Then he explained the importance of Computer Literacy Program (CLP) in an institution and requested the Governing Body through the Principal to organise 3 day workshop on Computer Literacy Program for both teaching and non-teaching staff separately at least once in a year in the college.

After a fruitful discussion of the proposals and suggestions with the other members of ISAC of the house has unanimously adopted following resolutions —

Resolution NO 1 — The meeting decided to

Conduct trainings for both teaching and non teaching staff on various skills in the upcoming years.

Resolution NO 2 — The meeting resolved to conduct workshop on Computer literacy Program (CLP) for both teaching and non-teaching staff separately at least once in a year.

Resolution NO 3 — In the meeting all the faculty members of different departments were requested to organise academic Programs, Workshops, Seminars regularly in collaboration with the ICAC.

The Meeting ended after the Valedictory speech of the President and with the vote of thanks.

Seen & approved

[Signature]
12/06/2019
PRINCIPAL IC
Haliyong College
Date

[Signature]

Coordinator
ICAC, Haliyong College
Date

Extended Executive Meeting

51

I@AC, Hatichong College

Venue: I@AC Room

Date: 18/06/2019 Time 2 PM

Agenda of the Meeting :-

1. Taking over the chair by the President
2. Explaining the Purpose of the Meeting.
3. Recitation of Previous Meetings resolution and adaptation.
4. Discussion on MOU with other Colleges
5. Discussion on clean water facilities.
6. Discussion on the Plantation and trees preservation in the College Campus and the neighbouring area.
7. Discussion on organizing various departmental activities, Workshops, Seminars etc in the College.
8. Others (if any)
9. Valedictory speech by the President and Conclusion of the Meeting.

An extended executive meeting was held at Hatichong College, Teachers Common Room in 18 June 2019, Tuesday, at 2 PM, Participated by the following Members —

Signature of the Members —

1. Nur Azhara
2. Depanbar Borah
3. Md. Saiful Islam
4. Mozibur Rahman
5. Bobi Borah
6. Kshirod An Naitu
7. Tribeni Sarda
8. Janki Das
9. Chinmayee Borah
10. Abul Basak

11. Bubu Semoen
12. Manikendandamah
13. Hakimi Saumah
14. Kalita Boach
15. Dipika Boruah
16. Samjib Gogoi
17. Nakibur Rahman
18. Animesh Boruah
19. ~~Boach~~
20. Debbari
21. Arindam Boruah
22. Rup Ram Bora
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The Principal of the College Presided Over the Meeting. Thanking the members he took over the chair of the President.

In the meeting, Mr. Nakibur Rahman, The Coordinator of IQAC, read out Previous Meeting's Resolutions and asked any Changes Required. After confirming the Resolutions, the Proceeding was Passed out for the approval of the President.

Speaking about the importance of

Pure drinking water in Present day life, Mr. Rahman talked about the various incurable disease caused by its deficiency and thus requested the Principal to Organise awareness Camps in neighboring area on this issues

In the meeting Mr. Nakibur Rahman requested the Principal to make students aware about the need of Pure drinking water in their lives and also to install more drinking water facilities in different parts of the College for the wellbeing of the students.

As the College is surrounded by natural environment for a long time, Mr. Animesh Borahakur requested the Principal to take necessary steps to preserve the valuable trees around the College Campus.

Keeping in mind the importance of the responsibilities of the neighboring people and the students Mrs. Bubu Sensowa, requested the College to organise various awareness programs, Street Plays, Painting Competitions, Poster Competitions regarding green environment and trees preservation in the College.

He also requested the Principal for new plantation in the College and roadside areas near the College Campus.

In this meeting, Mrs. Kabita Bora requested the faculty members of each

department to organize seminars, workshops, group discussion, and all other academic activities in the college to enhance the intellectual capacity and social relation of the students.

After a fruitful discussion and keeping all the views in mind, the house has unanimously adopted the following resolutions —

Resolution NO 1 — The meeting resolved to sign more MOUs with other neighboring colleges like Charambahi College, Nonoi College for implementing more exchange programs.

Resolution NO 2 — The meeting requested the Governing body through the Principal to install more drinking water facilities in different parts of the campus.

Resolution NO 3 — The meeting decided to preserve the valuable trees and natural resources around the college campus. The meeting also decided to initiate new plantation in the roadside area near the college campus.

The meeting was ended after the valedictory speech of the President and with the vote of thanks.

Seen & approved

[Signature]
07/09/2019
PRINCIPAL (IC)
Iatiyong College

[Signature]
COORDINATOR
IAC, HHS
Dr.