

17

IGAC Executive Meeting
Hatichong College, Nagaon, Assam
Venue: IGAC Room
Date: 08/09/2017 Time: 2 pm

Agenda of the Meeting.

1. Taking over the chair by President
2. Explaining the Purpose of the Meeting.
3. Recitation of the Previous Meetings Resolutions.
4. Discussion on Organizing Workshop on Soft Skills among Students.
5. Discussion on the last Seminar and its feedback.
6. Others (if any)
7. Valedictory speech by the President and the Conclusion of the Meeting.

An executive Meeting of IGAC was organized at 2 pm by the following Members —

Signature of the Members —

1. Jit Hazarika

2. Bismu Samsu

3. 

4. Animesh Boruah

5. Mozibur Rahman

6. Kabita Boruah

7. Kshirod J. Nath

8. Md. Saiful Islam

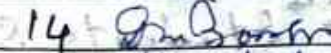
9. Abul Basar

10. Dipankar Boruah

11. Dipika Boruah

12. Sunjib Gogoi

13. Nakibur Rahman

14. 

15. Arinal Karim

16. Rup Rom Borua

17.

18.

19.

20.

21.

22.

The Principal of the College cum Chairman of ISAC Presided over the meeting. Thanking the Members he took over the Chair of President.

The ISAC Coordinator Mr. Mozibur Rahman read out the resolutions of the previous meeting and asked about any changes required. After confirming the resolution, the proceedings were passed out for the approval of the chairman.

Explaining the Main Purpose of the Meeting which is to organise Soft Skill Programmes among Students Mr. Rahman also pointed out the infrastructural initiatives by the Governing Body and requested to work on it as soon as possible. Then he welcomed the valuable suggestions from other members to initiate Soft Skill Programme for all around development of the students.

In the meeting Mr. Mozibur Rahman the members of ISAC suggested to work on the basic life skills of students such as emotional intelligence, work ethics, public speaking, decision making ability to make them better citizens of

the nation.

Adding to the point Mrs. Dipika Boruah the Member of IQAC Proposed that Keeping in view the important in academic life a workshop on soft skill should be organised by IQAC and also suggested to give systematic ideas on soft skills.

Mr. Animesh Borahakur the Member of IQAC Suggested to give some ideas of interview skills among students and also suggested to identify the weaknesses of life skills among them to help them to acquire these.

All the members of IQAC expressed their desire to work for the development of students in all aspect.

After a fruitful discussion on the suggestions of the meeting, the following resolutions were taken unanimously by the members —

Resolution NO 1 :- In the Meeting, IQAC requested all the Members to Organise a workshop on soft skills among the students.

Resolution NO 2 :- IQAC requested all the HODs to identify the weaknesses of the students on soft skills and to organize various Programmes depending on their requirements.

Resolution NO 3: The meeting thanked the organizing committee of the Seminar and the department of English for successful Conduction of the Seminar. It was also resolved to Publish the Seminar Proceeding as soon as possible.

Resolution NO 4: In the Meeting all Faculty members are requested to organize Workshops on acquiring interview skills among the students in the College.

The Meeting was ended with the vote of thanks.

Sent & Approved

Rehman

~~Dr. Rehman~~
11/12/2017

PRINCIPAL IC
Hainong College
Date

Coordinator
ICAC, Hainong College
Date

Agenda of the Meeting.

1. Taking over the Chair by President
2. Explaining the Purpose of the Meeting
3. Recitation of Previous Meetings resolutions and adoption
4. Discussion on Interdepartmental / Departmental Programme in College.
5. Discussion on the celebration of important Days events
6. Other (if any)
7. Valedictory Speech by the President and Conclusion of the Meeting.

An executive Meeting was organised at the IBAC Room, Hatichong College, at 2 PM, Monday by the following members -

Signature of the members —

1.  Anit Anandika
2.  Kabita Borah
3.  Mozibur Rahman
4.  Md. Saiful Islam
5.  Kshirod Ku Nath
6.  Dipankar Borah
7.  Abul Bashar
8.  Dipika Boruah
9.  Bulon Sunsaan
10.  Samjit Gogoi
11. 
12.  Animesh Borah
13.  Nakibur Rahman
14. 
15.  Hrinul Borah
16.  Rupam Borah
17. 

18.

19.

20.

21.

22.

The Principal of the College Cum Chairman of IQAC Presided over the Meeting. Thanking the Members of IQAC he took over the Chair of President.

In the Meeting the IQAC Coordinator Mr. Nekibure Rahman read out the previous Meetings resolutions and asked about any changes required. After confirming the resolutions the Proceeding was Passed out for the approval of the President.

In the Meeting Mr. Rahman explained the importance of interdepartmental / departmental activities in the College, which can provide students quality education and he also requested the Governing Body to work on the Constructive Section in the College as early as possible.

In the Meeting Mr. Mozibure Rahman suggested the faculty Members to organise departmental / interdepartmental activities such as quiz competition, Seminar, Conference, Workshops, Project works and all frequently.

Mr. Kshirod K. Nath the Member of the IQAC explained the importance of

Communication between different departments in an educational institute which can be acquired through Departmental/interdepartmental activities.

In the Meeting Mr. Abul Bashir suggested the members to organize importance day to increase awareness among students since the by is very close to the College Campus he suggested to spread awareness on safety driving and suggested to celebrate "Road Safety Week" in the College.

Adding to his point Mrs. Bibu Sensowa suggested to ^{organize} "World NO Tobacco Day" by explaining the harmful effects of tobacco consumption in the Meeting and thus suggested to take necessary action to ~~to~~ prevent tobacco in the College Campus.

After a fruitful discussion, the Meeting unanimously has taken the following Resolution.

Resolution No 1: In the Meeting it is decided to organize departmental/interdepartmental academic programme and activities among the students to develop soft skills of the students in celebration with IQAC.

Resolution No 2: Keeping in view the importance of safety driving prohibition

of tobacco consumption the meeting decided to organize a awareness camp and social activities among the people in and outside the college campus.

The Meeting ended after the valedictory speech of the president and with the vote of thanks.

Seen & approved

Rehman

Rehman
19/08/2018
PRINCIPAL I/C
Hafizbong College
Date

Coordinator
IOAC, Hafizbong College
Date.....

Agenda of the meeting:

1. Taking over the chair by the President.
2. Explaining the Purpose of the Meeting.
3. Recitation of Previous Meeting's resolutions and adoption.
4. Discussion on the importance of woman empowerment and taking essential initiatives in College for the gender equity.
5. Discussion on the govt. schemes "Beti Bachao Beti Padhao" and other Woman Empowerment schemes.
6. Opening of 1st ICT enabled classroom Can Seminar Hall
7. Other (if any)
8. Valedictory speech by the President and Conclusion of the Meeting.

An extended executive meeting was held on the IQAC Room, Hatichong College on Monday, at 2pm by the following members —

Signatures of the members —

1. Juit Huzarika
2. Dipankar Borah
3. Md Saiful Islam
4. Kshirod K. Naitik
5. Mozibur Rahman
6. Babi Borden
7. Abul Bashir
8. Juntli Das
9. Meemmi Samrah
10. Tribeni Sarika
11. Chinmoyee Borah

12. Kabita Borah
13. Bipika Boruah
14. Biban Samraun
15. Animesh Boruah
16. Manikanta Saemah
17. Sanjib Gogoi
18. ~~R~~ = O
19. Nakibun Rahman
20. ~~Dr. Borah~~
21. Hiral Baruah
22. Rupam Borua
- 23.
- 24.
- 25.
- 26.
- 27.
- 28.
- 29.
- 30.

The Principal of the College presided over the meeting. Thanking the members of IQAC he took over the Chair of President.

In the meeting, the IQAC Coordinator Mr. Nekibun Rahman read out the previous meeting's resolutions and asked any changes required. After confirming the resolution, the proceeding was passed out for the approval of the President.

Mr. Rahman in the meeting talked about the scheme "Beti Bachao

"Beti Padhao" and explained its significance at the present time.

Miss Kabita Borah, the member of IBAC explained the objectives of the meeting that is to ensure girl safety, protection and better education in the future without much lead on the parents. She also requested the members to perform various gender equity programme in the neighbouring village Jajorei, so that the parents may send their daughters for higher education as most of the muslim community parents are not anxious enough to allow their daughters to go for higher education.

Miss Dipika Bora, the member of IBAC emphasised the importance of woman's education and their role in making their children better citizens of the country. Then she requested all the members to organise social activities, awareness camp in the neighbouring villages of the college.

Mrs. Bubi SenGoda the senior Asst. Professor and the IBAC member, talked about woman's conditions in workplaces and she also requested the members to organize mental health awareness camp in and outside the campus.

Mrs. Tribeni Saikia, the Asst. Professor of the department of Assamese

expressed her desire to form a Committee with female members in the College's adopted village Paghali. The Moto behind the formation of the Committee is how to empower the woman of the area and to solve their problem as much as possible.

After a fruitful discussion the house has unanimously adopted the following resolutions —

Resolution No 1 :- In the meeting, it is decided to organize social activities and programme for woman empowerment and to spread awareness on the various government schemes like "Beti Bachao Beti Padhao" among people.

Resolution No 2 :- The meeting passed a resolution suggesting the woman cell to organize "Speech Programme" in the neighbouring area in the international woman's day to spread awareness on gender equity.

Resolution No 3 :- A resolution was passed in the meeting suggesting all department to organize social programmes and awareness camps to discuss the problems faced by woman at work place.

Resolution No 4 :- In the meeting a resolution was passed suggesting the

Woman cell to form a Committee with female members in the Colleges adopted village to help and discuss the problems faced by woman and the responsibility of their families to help strike a balance between personal and professional life.

Resolution No 5 :- The assembly thanked the Principal and College authority for construction of 1st ICT-enabled classroom cum seminar hall at the College. It was resolved to inaugurate the room on 14th May 2018 by inviting the G.B members.

The meeting was ended after the valedictory speech of the President and with the vote of thanks.

Seen & approved

Rahman

[Signature]
14/05/2018
PRINCIPAL IC
Hatchong College
Date

Coordinator
ICAC, Hatchong Col:-
Date.....

Extended Executive Meeting IQAC 30
Venue: IQAC Room, Hatichang College
Date: 14/05/2018, Time — 2 PM

Agenda of the meeting.

1. Taking over the chair by the President
2. Explaining the Purpose of the Meeting
3. Recitation of Previous meeting's resolution and adoption.
4. Discussion on the Academic Plan curricular and Co-Curricular activities for the new session 2018-19
5. Discussion on initiating MOU with various colleges.
6. Discussion on organizing/celebrating academic activities.
7. Discussion on HOD's initiatives for the new session
8. Other (if any)
9. Valedictory speech by the President and Conclusion of the meeting.

An extended executive meeting was held in the IQAC Room, Hatichang College in 14/05/2018 at 2 pm by the following members —

Signature of the Members —

1. Dr. Anurika
2. Mozibur Rahman
3. Dipankar Borah
4. Kishor Chandra Nelli
5. Md. Saiful Islam
6. Baki Borah
7. Abul Basher
8. Nazmi Sumon
9. Trikeri Saiter
10. Chinmoyee Borah
11. Kalita Borah

12. Monikandan Samah
13. Junli Des.
14. Dipika Boruah
15. Bhubu Samraha
16. Sanjib Gogoi
17. Animesh Boruah,
18. ~~Pr~~
19. Nakibur Rahman
20. ~~Pr~~
21. Pratul Boruah
22. Rup Rm Borua
- 23.
- 24.
- 25.
- 26.
- 27.
- 28.
- 29.
- 30.

The Principal of the College Presided over the meeting thanking the members of IQAC he took over the chair of President.

In the meeting the IQAC Coordinator Mr. Nekibur Rahman read out the resolutions of previous meeting and asked the members of any changes required. After confirming the resolutions, the proceeding was passed out for the approval of the President.

Mr. Rahman talked about Academic

Plans and Curricular / Co-Curricular activities that should be taken for new session 2018-19; what they should do for the next session and which section they should look at properly was discussed in the meeting. He said that if they go ahead with a proper plan. Then in the next session there will be systematic development in all areas.

Mr. Dipankar Boraah, the member of IBAC requested the Heads of departments to organize meetings within a period of two months. He opines that innovative activities to be carried out by the faculty members.

Mr. Saiful Islam, the member of IBAC requested all the faculty members to undertake academic activities like seminar, workshops, conference frequently to enrich the intellectual potential of the students. He also talked about the importance of innovation and extension activities for the up of the students.

Mr. Rahman also requested the Principal to initiate/sign MOU with various colleges including programmes as much as possible so that students and teachers can get a chance to cooperate with various colleges, can know their behaviours and different innovative practices and thus can

implement it.

After a fruitful discussion the house has unanimously adopted the following resolutions —

Resolution No 1 — In the Meeting, it is decided to organise Student Induction Programme including implementation of syllabus and curriculum, acquaintances with the various cells of the College, gender equity programmes and discuss the core facilities offered in the College.

Resolution No 2 — It is decided to initiate MOU with the neighbouring Colleges for conducting Student exchange and faculty exchange programs.

Resolution No 3 — It is decided in the meeting to organise innovative Practices from the very beginning of the session, inside the class.

Resolution No 4 — The meeting requested all the faculty members to arrange field trip/Educational tours with the students of their respective departments.

Resolution No 5 — In the Meeting, it is decided to organise various programs such as, Adult Education, awareness meeting on superstitious beliefs in the neighbouring villages.

Resolution No 6 — Today's Meeting suggested the Principal to invite the Governing Body to organise an opening ceremony program.

of the newly Construct seminar hall as the construction is completed in Previous Week. The meeting also requested the Principal to invite the Governing Body Members and the Well wishers to the Opening Ceremony.

The meeting ended after the valedictory speech of the President and with the vote of thanks.

Sent & approved

Nabman

[Signature]
30/07/2018
PRINCIPAL IIC
Hatchong College
Date

Coordinator
IAC, Hatchong College
Date.....

Extended Executive meeting
IQAC, Hatichong College
Date: 30/07/2018 Time - 2 PM
Venue: IQAC Room

35

Agenda of the Meeting -

1. Taking over the chair by the President.
2. Explaining the Purpose of the Meeting.
3. Recitation of Previous Meetings resolution and adoption.
4. Discussion on the implementation of MOU with Batadnaba SSS College.
5. Selection of Program Coordinator.
6. Preparation of the list of various activities to be implemented with Batadnaba SSS College.
7. Discussion on the construction of extra departmental rooms.
8. Others (if any)
9. Valedictory Speech by the President and Conclusion of the meeting.

An extended executive meeting was held in The IQAC Room, Hatichong College at 2 pm, 30/07/2018 by the following members -

Signature of the members -

1. Lt. Azarika
2. Depanhar Borah
3. Md. Saiful Islam
4. Mozibur Rahman
5. Ashim K. Nath
6. Bobi Borah
7. Abul Bashar
8. Janti Das
9. Manami Sarma
10. Tribeni Saikia
11. Chinmoyee Borah
12. Kalita Borah
13. Manikandan Sarma

14. Dipika Boruah
15. Bhubu Semsasen
16. Sanyib gagai
17. Animesh Boruah
18. ~~_____~~
19. Nakibur Rahman
20. Anupam
21. Moinal Boruah
22. Rup Ram Borua
- 23.
- 24.
- 25.
- 26.
- 27.
- 28.
- 29.
- 30.

The Principal of the College Presided over the Meeting, thanking the Members of IQAC, he took over the chair of President.

In the Meeting the IQAC Coordinator Mr. Nekibur Rahman read out the resolutions of previous meeting and asked the members if any changes required. After confirming the resolutions, the proceeding was passed out for the approval of the President.

After that Mr. Rahman requested the Principal to sign MOU with Batadraba SSS College, that can give the opportunity to cooperate with other teachers and students and can know and exchange

different innovative Practices, behaviours and their environmental Programmes.

After the favourable approval of the Proposal all Members discussed about the Selection of Program Co-ordinator to implement the terms and Conditions of the MOU. Mr. Mozibur Rahman suggested that the Principal should select and appoint the Program Co-ordinator for the purpose and accordingly the Program Co-ordinator should be allowed to prepare a list of various activities to be implemented with Bataadaba SSS College as mentioned in the MOU.

In the meeting, Mrs Bubu Senowda requested the Principal to construct extra departmental rooms for each department separately.

After a fruitful discussion, the house has unanimously adopted following resolutions—

Resolution No 1 :- The Meeting requested the Principal to take necessary steps to sign MOU with the Bataadaba SSS college, for conducting various innovative Practices, Research and extension activities including Student exchange and faculty exchange Program.

Resolution No 2 :- In the meeting, the Principal was requested to select and appoint the Program Co-ordinator and to proceed accordingly.

Resolution NO 3 — The Meeting requested the governing body through the Principal to Construct departmental rooms Separately fore each department as Soon as Possible.

Resolution NO 4 — The meeting requested all the HODs of various departments to organise departmental and interdepartmental activities in collaboration with IQAC frequently.

The muting ended after the Valedictory Speech of President and with the vote of thanks.

Seen & approved
16/11/2018
PRINCIPAL IQC
Hatchong College,
Date

Rahman
Coordinator
IQAC, Hatchong College
Date.....