



असम ASSAM

H 635616

## Memorandum of Understanding (MoU)

Between

Hatichong College, Nagaon

&

Samaguri College, Samaguri, Nagaon



This Memorandum of Understanding (MoU) is come into force on 29<sup>th</sup>

December 2021 between

**Hatichong College**, Hatichong, Nagaon, Assam, Pin- 782142 affiliated to Gauhati University, Assam as 1<sup>st</sup> Party and,

**Samaguri College**, Samaguri, Nagaon, Assam, Pin- 782140 affiliated to Gauhati University, Assam as 2<sup>nd</sup> Party.

Both the Colleges shall also be collectively referred to as the "Parties" or the "Institutions." Both parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations. The parties shall keep each

other informed of potential opportunities and share all information that may be relevant to secure additional opportunities for one another. The co-operation between First Party and Second Party will facilitate effective utilization of the intellectual capabilities of both the first and second Party providing significant inputs to each other in developing suitable teaching/ training systems. Both the parties believe that close co-operation between the two would be a major benefit to the student community to enhance their skills and knowledge.

***Objectives of MoU:***

- Joint research projects and publications, including work by the students of the partner institutions;
- Faculty and student exchange programmes based on reciprocity;
- Reciprocal placement of students in paid internships and co-ops, when possible;
- Joint conferences, workshops, Seminar, Webinar etc.
- Joint Games, Sports and cultural activities.
- Generate self-employment opportunities;
- Assist the students in establishing various start-ups;
- Arrange the placement of trained students;
- Team taught courses, including online courses; and
- Visits by faculty, professional staff, and students.

Both the parties anticipate that a number of these initiatives will occur during the period of this MoU.

***Responsibilities of home institution for academic semester or academic year exchanges:***

***The home institution will:***

- Register its own students for the duration of the exchange.

- Submit to the host institution the names and academic credentials of students who would like to participate in an exchange.
- Provide the host institution with names of courses that are essential to their own students' curricular plan.
- Advise its students about academic and cultural expectations at the host institution.
- Both the programme Coordinators should prepare Session-wise programme list to be implemented during the session.

***Responsibilities of the host institution for academic semester or academic year exchanges:***

***The host institution will:***

- Be responsible for admission decisions of students recommended by the home institution.
- Provide an orientation program for incoming students.
- Endeavor to ensure that students are admitted to courses regarded as essential to their academic programs at their home institutions.
- Assign an academic Coordinator to all incoming students.
- Inform the incoming student of health insurance requirements.
- Provide the home institution with a final transcript of the student's academic performance.

***Students will bear the cost of:***

- Their own health insurance and any medical bills or non-mandatory fees;
- Food, living expenses, and any other costs relating to the exchange;
- Books and necessary academic supplies necessary for the course.

***Terms and Conditions:***

Both the parties shall enter into specific written agreements whenever appropriate to clarify and define the nature, extent, and terms of operation for the proposed collaborations, including intellectual property ownership and funding issues. Any agreement entered into by these two institutions will require the approval of appropriate officials from each institution. All agreements and activities covered under this MoU or entered into by the parties must comply with all applicable laws and regulations.

For agreed upon activities, both institutions will make available their facilities and staffs. This MoU will take effect on and will be valid for **five (5) years** from the date it is signed by the Principals/representatives of the two institutions. Either party may withdraw from this MoU provided written notification of the withdrawal is given to the other party at least three (3) months prior to the desired withdrawal date. This MoU may be renewed for another period of five (5) years upon mutual written consent of the parties before the expiration date. Each institution will have copies of this agreement.

***Programme Coordinator:***

The Following Faculty Members from both the colleges have been nominated as the Programme Coordinator for implementation of this agreement.

***From Hatichong College, Nagaon.***

**1. Mr. Nakibur Rahman**

**IQAC Coordinator, Hatichong College**

***From Samaguri College, Samaguri, Nagaon.***

**1. Mrs. Rumi Barlow**

**IQAC Coordinator, Samaguri College**

## ***Execution of the Agreement:***

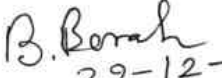
Both the Principals have signed the present MoU on behalf of their respective institutions:

1. **Mr. Luit Hazarika, Principal I/C, Hatichong College, Nagaon.**

  
Principal i/c  
Hatichong College  
Date.....

Sign with Seal:

2. **Mrs. Bithika Borah, Principal I/C, Samaguri College, Samaguri, Nagaon.**

  
29-12-2021

Sign with Seal:

### **Programme Officers:**

1. Nakibur Rahman, IQAC Coordinator, H.C

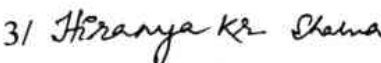
  
Coordinator  
IQAC, Hatichong College  
Date.....

2. Rumi Barlow, IQAC Coordinator, S.C

  
Co-ordinator-IQAC  
Samaguri College  
Samaguri, Nagaon

Signature Witness:

1/ 

3/ 

2/ 

4/ Dilip Kr. Das