



OFFICE OF THE PRINCIPAL  
অধ্যক্ষৰ কাৰ্যালয়

# HATICHONG COLLEGE

## হাতীচোং মহাবিদ্যালয়

Recognition of the College Under Section 2(f) & 12 (B) of UGC ACT-1956

**From:**

P.O.- HATICHONG, NAGAON, PIN- 782142 (ASSAM)

**Sri Luit Hazarika (M. A.)**

Web site : [www.hatichongcollege.org](http://www.hatichongcollege.org)

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Ref No. ....

Date.....

### College Budget Committee

Hatichong College, Nagaon

| Sl No | Name               | Designation/Port folio | Department                | Contact No |
|-------|--------------------|------------------------|---------------------------|------------|
| 1     | Luit Hazarika      | President              | P. Science/Principal(I/C) | 9401319556 |
| 2     | Bubu Sensowa       | Convenor               | Asstt. Prof.- Economics   | 8638047202 |
| 3     | Nakibur Rahman     | Member                 | Asstt. Prof.- English     | 9435067715 |
| 4     | Saiqul Islam       | Member                 | Asstt. Prof.- Economics   | 9101064685 |
| 5     | Tribeni Saikia     | Member                 | Asstt Prof- Assamese      | 7002174312 |
| 6     | Kshirod Kr. Nath   | Member                 | Asstt. Prof.- P. Science  | 9401036327 |
| 7     | Dulal Krishna Bora | Member                 | Senior Assistant          | 7002844536 |

(Mr. Luit Hazarika)

Principal I/C



# Hatichong College, Nagaon



## College Budget Committee

The College Budget Committee of an institution encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College administration (Governing Body) on the issues related to budget development and management. Hatichong College constituted College Budget Committee to allocate the proposed budget to be expended during every academic session.

### Composition of the Budget Committee:

The committee will be comprised of Principal as Chairman, 4 faculty members and the SA (Senior Assistant). In addition to being a member of a constituent group, the prospective members need to have a baseline of budget knowledge. The tenure of the committee is five years. The members are selected through the General Meeting of the Teaching and Non-teaching staff. Students` representatives are fixed by the general meeting (President & Gen. Secy. of the students` union). Members of this subcommittee will be expected to be available for at least three meetings in a financial year and devote sufficient time to prepare for each meeting.

### Responsibilities:

- The College Budget Committee will participate in the development of the annual budget, understanding principles of sound fiscal management of the college, budget assumption, limitations on various funds, and other relevant budget topics. The committee will recommend the sizes of various budgets including those for emergencies, innovation budget, and college-wide capital projects.
- The College Budget Committee will conduct quarterly meetings open to the campus community in order to increase college-wide understanding of budget principles and budget development.
- Learn the context of college revenue and expenditure budget development.
- Provide on-going education for the college community on budget development and implementation.
- Disseminate information to faculty, classified, student, and administrative constituencies regarding college financial resources and expenditures, and bring feedback through committee representatives.